

Portland Custodians' Civil Service Board
Established 1937
August 2, 2022
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the August 2, 2022, meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on August 2, 2022, via Google Meet. Mr. Frank Leavitt attended in person and hosted the meeting from his office at the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. Ms. Roshni Sabedra, CCSB Chair Brian Caufield, Board Member Laird Cusack, and Board Secretary Jo McClain attended by Google-Meet. The presiding officer of the meeting was Brian Caufield.

The meeting was called to order at 4:01 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes

Mr. Caufield and Mr. Cusack approved the Minutes of the last meeting.

2. Approval of Hiring List

Statistics provided by Mr. Leavitt for this meeting indicated a total of 42 applicants, 32 who took the test, and 11 who were interviewed. The average test score was 96.1%, the average interview score was 74.5%, and the overall average was 86.2%. Eleven candidates were on the hiring list.

Board member Laird Cusack confirmed that all rules had been followed in the testing procedure, and the list was approved as presented.

3. Discussion of Rule 3 Requirement for Testing Supervision

There was discussion about the phrase "The secretary of the board or a designee of the board shall superintend the examination of the candidates. . ." which appears in Rule 3(1)(c). It was confirmed that the wording has been in the Rules for as long as everyone knows. Mr. Cusack pointed out the the word superintend means "to be responsible for the management or arrangement of . . . oversee." It was agreed by all that the board does in fact oversee the examinations by virtue of meetings such as this

one. Mr. Curtin added PPS and SEIU had avoided deleting any wording that might affect the power of the board. It was agreed to leave the wording as is.

There being no other business the meeting was adjourned at 4:10, with the next meeting scheduled for August 16 under the current two week scheduling.

Jo McClain
CCSB Secretary